**The Joint Graduate Program in Toxicology**

**GRADUATE STUDENT PROGRESS CHECKLIST**

**Name: Degree Sought:**

**Undergraduate degree:**

**Matriculation date:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Procedure** | **Date** | **Deadline** | **Faculty Signature** |
| Rotation 1 |  | N/A |  |
| Rotation 2 |  | N/A |  |
| Rotation 3 |  | N/A |  |
| Written and Oral Qualifying Exams |  | End of 4th semester (June) |  |
| Selection of Committee |  | Within 18 months of Qual Exams |  |
| Defense of Thesis Proposal |  | Within 18 months of Qual Exams |  |
| Set Thesis Defense Date |  | 1 month prior to defense |  |
| Thesis/Dissertation draft to committee |  | 2 weeks prior to defense |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Procedure** | **Date** | **Deadline** | **Faculty Signature** |
| Public notice of defense |  | 2 weeks prior to defense |  |
| Defense |  | To meet graduate school deadline\* |  |
| Signed final copies and abstract to Graduate Dean |  | To meet graduate school deadline\* |  |

\*Refer to graduate school calendar for specific deadlines.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Committee Meetings\* | Second Year | Third Year | Fourth Year | Fifth Year |
| Date |  |  |  |  |
| Date |  |  |  |  |
| Date |  |  |  |  |

\* Students are required to have at least 2 committee meetings each year. A committee form should be completed at each meeting.